



DEPARTMENT OF THE AIR FORCE
WASHINGTON DC 20330

Office Of The Secretary

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MEMORANDUM FOR ALMAJCOM/FOA/DISTRIBUTION C

FROM: SAF/AA
1720 Air Force Pentagon
Washington DC 20330-1720

SUBJECT: Policy to Eliminate Priority Submissions of Personnel Security Investigations

In the 2004 Intelligence Reform and Terrorism Prevention Act, Congress mandated specific requirements for reduced investigative timelines. Since that time, the Office of Personnel Management (OPM) has significantly reduced the average time it takes to complete personnel security investigations. Therefore, the need for USAF units to submit priority investigations no longer exists except for critical accessions and urgent mission needs justified on a case-by-case basis.

Historically, USAF units are authorized to submit priority investigations requests reflecting the long lead time required for completion. These requests to the OPM cost an average 10% premium over the standard rate, but provide enhanced service. By the end of FY 08, the Air Force will have submitted almost 30,000 priority investigations, costing almost \$7M in premiums.

Effective immediately, USAF units will submit Personnel Security Investigations (SF 86s/e-QIP) for standard processing only. There are two exceptions: the first is the current AETC program for enlisted and officer accessions bound to critical careers fields; the second is urgent unit level requirements for priority processing. These unit level requests must be justified in writing by the unit commander and forwarded to SAF/AAP for approval prior to submission of the request to OPM.

SAF/AA will work with OPM to monitor any unauthorized priority investigation requests. MAJCOMs will be required to pay for the extra cost for any unapproved priority investigation submitted by subordinate units. My POC is Joseph Schott, SAF/AAP, DSN 223-0547, email: joseph1.schott@pentagon.af.mil.



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